



INDIVIDUAL ARTIST AWARD GUIDELINES

Application Deadlines:

FY2010

Wednesday, March 10, 2010
Board Review Date: April 12, 2010

FY2011

Wednesday, March 9, 2011
Board Review Date: April 11, 2011

Applications must be in the CMAB office by 4:30pm on the deadline date

220 4th Avenue North, PO Box 458
Foley, MN 56329
320-968-4290 1-866-345-7140 fax: 320-968-4291
www.centralmnartsboard.org

CENTRAL MN ARTS BOARD/MCKNIGHT INDIVIDUAL ARTIST AWARDS GUIDELINES

To reward, recognize and encourage outstanding individual artists, who are primary creators, in Central Minnesota.

APPLICANT ELIGIBILITY

Artists at various stages of their careers are encouraged to apply for this Award. Artists must be at least 18 years of age and reside in Benton, Sherburne, Stearns, or Wright County for a minimum of six months prior to the time of application. Award applicants are eligible again after five years from their award date. Six awards of \$3,000 each will be given.

Applicants must apply as an individual rather than as part of a group or an organization. The work submitted must not involve any other person in a collaborative manner. All applicants must be primary creators. (i.e., musicians must personally compose the work submitted.) Paintings and drawings rendered from other artist's photographs and artwork are ineligible, etc. Dancers must have personally choreographed the original work presented. Applicants may only apply for an award in one of five art categories:

- **Two-Dimensional & Three-Dimensional:** painting (all mediums), drawing (all mediums), photography, sculpture, ceramics (all mediums), fiber arts, multi-media arts, and all fine crafts.
- **Literary:** poetry, prose (fiction and creative nonfiction), playwriting and screenwriting
- **Dance:** original choreography only
- **Music:** composition, composers only

HOW TO APPLY

- A. Submit a completed **INDIVIDUAL ARTIST AWARD application**
 - B. Submit the original INDIVIDUAL ARTIST AWARD application and **8 collated/stapled copies**
 - C. Submit artist work samples as shown below: (Original works will not be accepted as work samples i.e., paintings, sculptures. Please do not send submit the only copy you have of your work. All artists EXCEPT literary arts need to include only one sample set of their work.
- **Visual Artists.** Up to 5 samples of your work may be submitted on a CD, DVD, or PowerPoint presentation. (Be sure to write your name on the CD or DVD.) Or you may submit up to 5 standard 2" X 2" slides in a clear plastic sheet and clearly marked for correct insertion into a slide carousel. Write on each slide: a number, your name, the title of the work, and mark "top" to indicate the top of the image. Do not use oversized slides. DO NOT USE LABELS: they jam projectors.
 - **Dance Artists.** Work samples may be submitted in the following formats: 1/2" VHS videocassettes or DVD.
 - **Music Composers.** Original compositions only. Samples may be submitted in standard audiocassette tapes (cued for review) or standard compact discs (CD). Up to 5 work samples may be submitted. Maximum length of any one sample is five minutes with all samples being no more than (10) ten minutes in combined length. Make sure you identify the specific section of music you would like the panel to hear during the review. Optional: You are also encouraged to submit scored music sheets of the music you have entered.
 - **Literary Artists.** Submit one copy of your work for the original application and 8 copies of the written work sample. All written materials must be machine printed and submitted on 8-1/2" X 11" white paper, single sided only. Leave 1/2" margins (minimum) at top, bottom, and sides of each sheet. Use black type, 12 characters per inch or larger type style. Your name and daytime telephone number must be included at the top of the first page of your work sample in addition to the application cover page. If the sample is part of a longer work, one of the pages may provide a BRIEF summary or context for the excerpt. Total number of pages, including summary, may not exceed 10 pages total, even if your submission is made up of more than one literary type, i.e., poetry and fiction. (Scholarly manuscripts, standard journalism, and translations will not be accepted.)

QUALITY OF THE WORK SAMPLES SUBMITTED IS VERY IMPORTANT. BE CERTAIN YOUR WORK SAMPLES ARE OF THE HIGHEST QUALITY; THEY WILL BE THE ONLY CONSIDERATION IN THE PANEL'S DECISIONS.

- D. **Work Sample Description.** List the following items on one side of a page:
- the title of each work;
 - if slides: list slide number, title, dimensions of original work, and media;
 - if manuscript: list title and page numbers;
 - **NO OTHER INFORMATION WILL BE ACCEPTED!**
- E. Create an **Artist Statement**
These are suggestions for writing a good artist statement:
- Try to keep your statement around three sentences. But if you have more to write, do not go over 3/4th of a page.
 - Keep it philosophical, not biographical.
 - Write in the first person. Your statement is about you, so personalize it.
 - Describe what you do and why you do it.
 - Write about what your art does for you, not what it is supposed to do for others.
 - Avoid comparing yourself to other artists.
- F. Submit one completed RAC Data Form with the original application only.
- G. Applications may be mailed to the Central MN Arts Board office, mailing address or dropped at the CMAB office; a drop box is available after hours.
Central Minnesota Arts Board
220 – 4th Ave North
PO Box 458
Foley, MN 56329
- H. Applications must be in the CMAB office by 4:30pm on the deadline date.

AWARD RECIPIENTS

Applicants will be notified if they will or will not receive an INDIVIDUAL ARTIST AWARD. Recipients will be expected to participate in a formal art show and allow advertising and promotion of their art. Artists agree that the Central Minnesota Arts Board reserves the right to use the winning art samples for promotional purposes with the artist retaining full copyright to the art samples themselves.

REVIEW PROCESS

The CMAB Board or a volunteer panel reviews applications. Completed applications for Individual Artist Awards can be mailed but **application will not be accepted more than 30 days prior to the deadline date.** All Award recipients, and all other applicants, will be notified in writing of the Board's decision after the review date. Board action on award recipients is one month following the deadline.

RETURNING OF WORK SAMPLES

Visual artists and composers: you must provide adequate return postage on a self addressed, appropriate mailing container or your work sample will not be returned; NO EXCEPTIONS. Arrangements can be made for artists to pick up work samples at the CMAB office. All work samples must be claimed within 30 days of the award date or they become the property of the CMAB. **_NOTE: written work samples will NOT be returned.**

****While reasonable care is taken with work samples, the CMAB is not responsible for the loss or damage of submitted materials.**

Funding For These CMAB Awards Is Generously Provided By The McKnight Foundation!