



## **PUBLIC ART RESEARCH & DEVELOPMENT GRANT THROUGH FORECAST PUBLIC ART**



### **ELIGIBILITY GUIDELINES**

- You must be a resident of the participating regions, having physically lived in the region for at least 6 months and remain a resident throughout the project period.
- Central MN Arts Board Region 7W – MN Counties of Benton, Sherburne, Stearns or Wright.
- Your project must be original, and not duplicate previous work.
- No ticket sales or fees may be charged; all events and installations must be freely accessible.
- Forecast Public Art staff, Board, and Committee members are not eligible.
- The applicant must be at least 18 years of age or older.
- The applicant must be either a U.S. citizen, or have attained permanent resident alien status.
- The applicant must not have any outstanding final reports due to the CMAB.
- Applicants must be those who seek help with creating, producing, or presenting high quality arts projects.

### **ELIGIBILITY FOR CENTRAL MN ARTS BOARD**

- CMAB funding is for individual artists, nonprofit organizations, and region 7W governmental units. Governmental units applying must be located within Region 7W. However, the artist involved in their project can be brought in from outside the region.

# CENTRAL MN ARTS BOARD PUBLIC ART RESEARCH & DEVELOPMENT GRANT THROUGH FORECAST PUBLIC ART

## WHAT IS NOT FUNDED BY CMAB FUNDING:

- Applicants that do not have an arts and/or culture related focus.
- Projects where funds are requested to account for deficits in projects or programs begun prior to the project earliest start date. In other words, payment of debts incurred before the grant activities begin or outside of the grant project scope of activity.
- Applicants with past due CMAB final (or other) reports.
- Applications where funds are to be used to match other CMAB grant applications.
- Projects that once completed will not remain within participating regions for which grantee applies.
- Religious organizations or projects, which are for the religious socialization of the participants or audience.
- Activities that engage in political lobbying or intend to influence public policy.
- Projects where artists are required to pay excessive entry or exhibition fees in order to exhibit or perform in the project for which funds are sought.
- Projects that will not take responsibility for their publicity, media coverage, and public relations and that won't provide timely promotion of the project throughout the region the project takes place within and that will not use the proper funding credit line and logo.
- Individuals whose primary focus is not the creation of art.
- Individuals that don't make all grant funded events open and accessible to the general public.
- Activities involving any organization at which the artist is employed.
- Tuition, fees, or work toward any degree.
- Development of curriculum plans, teaching materials or teaching programs, which are intended to be used in the regular course of employment.

## GRANT TERMS

- Each grantee selected to participate in the program will have a contract that indicates timeline, budget and services provided. Selected artists will receive, as needed, a limited number of hours of free consulting and/or facilitation time from Forecast Public Art staff, including assistance with site negotiation, liability insurance, community & media relations, and marketing.
- You may involve other artists or design professionals, community members or groups, or hire established professionals to assist with your project. Applicant must lead and manage the team's interaction with the project.
- All artists receiving funding from Forecast Public Art & the participating regions agree that their projects will be developed and implemented to encourage universal accessibility in compliance with the Americans with Disabilities Act (ADA). A universal environment or space is usable by everyone, people with and without disabilities, and of all ages.
- All projects must be completed and final reports submitted to Forecast Public Art no later than November 30, 2010. Participants are responsible for providing visual and written documentation to Forecast Public Art as part of their final report. In addition, Forecast Public Art will produce documentation of projects funded.
- Selected applicants may be asked to participate in next year's Grant Workshops, held in the fall of 2010.

*Any variation from these terms, without written approval from Forecast, will result in withdrawal of the grant.*

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## APPLICATION PROCESS AND MATERIALS

All applications will be submitted online through Forecast's website.

- **Project Narrative** - One page  
Narrative should include a brief description of project, site information, how you intend to use the funds, value of project to applicant and perceived benefits to community.
- **Work Samples** - 5 images  
Video clips — 3 minutes maximum— are also admissible for any category  
Digital work samples are preferred and encouraged, files must be Macintosh compatible. Images must be in jpeg format. Videos must be in Quicktime format with chapters. Each file should be named with artist surname and a number that corresponds to an identification sheet (example: Smith\_01). Images should be at least 72 dpi in resolution and not larger than 3 MB per image. If digital work samples are unavailable please email Melinda to make arrangements for alternative media.
- **Work Sample Listing**  
Please order in numbered sequence, with descriptive information for each sample.
- **Full Resume**  
For primary applicant and project partners, if applicable.

## SELECTION CRITERIA

- Merit, Artistic Quality and Clarity of Proposal
- Benefit of Project to the Community & Demonstrated Need for the Project (artistic quality, civic engagement, creating a sense of place, etc.)
- Quality of Work Samples
- Ability of the Applicant to Accomplish the Project Goals and Evaluate Outcomes

## OUTCOME EVALUATION

Funding for these programs comes in whole, or part, from the Arts and Cultural Heritage Fund, a fund created by the people of Minnesota to support the arts. Because our fellow citizens have made this commitment, we have an obligation to be even more intentional about arts grant project evaluation. In regard to these regional planning grant projects this includes: the goals, impacts, results, and the community benefits. Outcome evaluation is a legislatively required part of these Regional and Arts & Cultural Heritage grant funding programs. You will need to consider in your project planning the time and costs that may be related to providing us with project outcome evaluation.

This activity is funded, in part, by a grant from the Central MN Arts Board with funds provided by the Minnesota Arts and Cultural Heritage Fund as appropriated by the Minnesota State Legislature with money from the vote of the people of Minnesota on November 4, 2008.



[www.forecastpublicart.org](http://www.forecastpublicart.org)